



FLAGSTAFF RANCH FIRE DISTRICT

Board of Directors

Regular Meeting Agenda 01/28/2022

Notice is hereby given that a regular Fire Board meeting will be held on **Friday, January 28, 2022 at 2:00 p.m.** at Flagstaff Ranch Clubhouse, Board Room, 3685 S. Strawberry Roan, Flagstaff, AZ.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the Board Directors and the general public that the Flagstaff Ranch Fire District will hold a regular meeting open to the public. In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Sara Diaz at (928) 226-3107. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangement to assure accessibility to the meeting. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

I. CALL TO ORDER

II. ROLL CALL OF BOARD MEMBERS

III. PLEDGE OF ALLEGIANCE

IV. RECOGNITION OF SPECIAL GUESTS

V. CALL TO THE PUBLIC

The public is invited to speak on any item of concern in the Call to the Public. The Board of Directors cannot act upon items presented during the public participation; however, Board Members may ask questions of the public but are prohibited by the Open Meeting Law from discussing or considering items unless the item is on the agenda. If the item is an agenda item, please wait until a motion is made and seconded and after Board Members have had the opportunity to discuss the motion. The public will then be recognized to speak before a vote is taken by the Board. All remarks should be addressed to the Chair and to any and all members of the Board. Any member of the public desiring to address the Board must first be recognized by the Chair, and shall come forward, state their name and address in an audible tone for the record and shall limit their remarks to no longer than five (5) minutes.

VI. APPROVAL OF MINUTES

Review and consideration of approval of minutes for the Flagstaff Ranch Fire District Board Regular Meeting on November 19, 2021.

VII. CONTROLLER'S REPORT ON FINANCES

Item 1: November 2021 Financial Report

Item 2: December 2021 Financial Report

Item 3: Discussion regarding upcoming budget process

VIII. SUMMARY REPORTS AND CORRESPONDANCE

Item 1: Board Chairman's Summary Report

Item 2: Fire Chief's Summary Report

Item 3: Gatehouse Summary Report

Item 4: POA Community Manager's Summary Report

IX. TOPICS OF DISCUSSION AND POSSIBLE LEGAL ACTION

Item 1: Discussion of Fire District Public Records and Records Management

Item 2: Discussion of all Service Agreements

- Highlands Fire District Inter Governmental Agreement
- Flagstaff Ranch Property Owners Association Emergency Services Agreement
- Flagstaff Ranch Golf Club Administrative Services Agreement
- Coconino County – County Counsel

Item 3: Discussion of Coconino County Board of Supervisors Re-zoning Action - Ordinance No. 2021-12

Item 4: Discussion of Proposed Fire District Meeting Policy

Item 5: Discussion of Fire District Task Calendar

Item 6: Discussion of Paul Butters' appointment as liaison for POA Matters

X. BOARD MEMBER COMMENTS

XI. SET NEXT MEETING DATE AND TIME

XII. ADJOURNMENT

NOTE: The Board may move the order of agenda items.

NOTE: The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. 38-431.03(A) (3).

NOTE: One or more members of the governing board may attend the meeting telephonically.

Agenda approved: January 25, 2022
By Robert Woodings, Board Chairman

Agenda Posted: January 26, 2022 before 5:00 pm
By Sara Diaz, Administrative Assistant