



# FLAGSTAFF RANCH FIRE DISTRICT

Board of Directors

## Regular Meeting & Budget Public Hearing Agenda for May 25, 2023

Notice is hereby given that a Fire Board meeting will be held on **Thursday, May 25, 2023 at 2:00 p.m.** at the Flagstaff Ranch Clubhouse, Board Room, 3685 W. Strawberry Roan, Flagstaff, AZ.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the Board Directors and the general public that the Flagstaff Ranch Fire District will hold a meeting open to the public. In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Sara Diaz at (928) 226-3107. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangement to assure accessibility to the meeting. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Any Member of the Public, Staff, or Director may attend this meeting via telephone by using the following dial in number and passcode to join the meeting:

- Dial In Number: 720-708-1129
- Passcode: 2907050#

**I. CALL TO ORDER**

**II. ROLL CALL OF BOARD MEMBERS**

**III. PLEDGE OF ALLEGIANCE**

**IV. RECOGNITION OF SPECIAL GUESTS**

**V. CALL TO THE PUBLIC**

The public is invited to speak on any item of concern in the Call to the Public. The Board of Directors cannot discuss any items that are not on the agenda. Therefore, actions taken as a result of public comments will be limited to directing staff to study the matter or schedule the matter for discussion, consideration and decision at a later date. All remarks should be addressed to the Chair and to any and all members of the Board. Any member of the public desiring to address the Board must first be recognized by the Chair, and shall come forward, state their name and address in an audible tone for the record and shall limit their remarks to no longer than five (5) minutes.

**VI. APPROVAL OF MINUTES**

- a. Minutes for the Flagstaff Ranch Fire District Board Regular Meeting on March 31, 2023
- b. Minutes for the Flagstaff Ranch Fire District Board Special Meeting on April 26, 2023
- c. Minutes for the Flagstaff Ranch Fire District Board Special Meeting Executive Session on April 26, 2023

## **VII. FINANCIAL REPORTS and BUDGET UPDATES**

- a. March 2023 Financial Reports
- b. April 2023 Financial Reports

## **VIII. SUMMARY OF CURRENT EVENTS and CORRESPONDENCE**

The Board Chairman, Fire Chief, and Director of Safety & Compliance may present a brief summary of current events pursuant to A.R.S. 38-431.02(K). The Board will not discuss or take action on any current event summary.

- a. Board Chairman's Summary Report – Chairman Vanderlaan
- b. Fire Chief's Summary Report – Chief Miller
- c. Gatehouse Summary Report – Director of Safety and Compliance McGee

## **IX. TOPICS OF DISCUSSION AND POSSIBLE LEGAL ACTION**

Item 1: Conduct Budget Public Hearing regarding proposed 2023-24 and 2024-25 Fiscal Year Budgets

Item 2: Discussion and consideration of potential approval of Flagstaff Ranch Fire District Reserve Policy

Item 3: Discussion and consideration of potential approval of 2023-24 and 2024-25 Fiscal Year Budgets

Item 4: Discussion and consideration of potential approval of changes to the Emergency Services Agreement with the Flagstaff Ranch Property Owners Association.

Item 5: Discussion and consideration of potential approval of one or more Administrative Services Agreements.

Item 6: Discussion and consideration of potential approval of an Agreement with the Coconino County Attorney for legal services.

Item 7: Discussion and consideration of potential approval of a revised regular meeting schedule of the Flagstaff Ranch Fire District Board.

Item 8: Discussion and consideration of potential approval of a Mission Statement of the Flagstaff Ranch Fire District Board.

Item 9: Discussion and consideration of potential approval of a communication to all Flagstaff Ranch residents from the Flagstaff Ranch Fire District Board.

Item 10: Discussion and consideration of potential approval of a revised Handbook and new Bylaws for the Flagstaff Ranch Fire District Board.

Item 11: Discussion and potential action related to a letter to Flagstaff Ranch Property Owners Association and Flagstaff Ranch Golf Club on unmet conditions in County Ordinance 2000-04

**X. BOARD MEMBER COMMENTS**

- a. Board Members may provide individual comments for the record;
- b. The Board may discuss future dates for meetings;
- c. The Board may discuss and direct staff to place matters on future agendas.

**XI. SET NEXT MEETING DATE AND TIME**

**XII. ADJOURNMENT**

NOTE: The Board may move the order of agenda items.

NOTE: The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. 38-431.03(A) (3).

**Agenda Approved:**

By: Ted Vanderlaan, Chairman

**Agenda Posted:** May 22, 2023 before 5:00 p.m.

By: Sara Diaz, Administrative Specialist